

QEC ACTIVITY CALENDAR 2024-25

Sr. #	Month	Year	Activity/Task
1	July	2024	1. Registration with various global higher education ranking bodies. 2. Nomination of departmental focal persons for QEC.
2	August	2024	1. Collection of data for UI Green metric ranking. 2. Awareness session on Sustainability and Ecotourism.
3	September	2024	1. Preparation of data to be submitted to UI Green Metric World University Ranking. 2. Formation of departmental Program Teams to develop Self-Assessment Reports. 3. Class monitoring.
4	October	2024	1. Submission of data for UI Green Metric World University Ranking. 2. Collection of data for THE Impact ranking. 3. Formation of Institutional Quality Circle (IQC) 4. Preparation of QEC activity calendar. 5. Class monitoring.
5	November	2024	1. Submission of data at Times Higher Education (THE) portal for THE Impact ranking. 2. Awareness session with Faculty of Electrical, Mechanical and Automotive Engineering Technology regarding self-assessment activities. 3. Collection of data for World Universities with Real Impact (WURI) ranking. 4. Preparation of University Quality Policy. 5. Class monitoring.
6	December	2024	1. Submission of data for WURI ranking. 2. Awareness session with Faculty of Civil and Architectural Engineering Technology regarding self-assessment activities. 3. Conduction of Teacher Evaluation by Students. 4. Conduction of Course Evaluation by Students. 5. Collection of data for QS World University ranking. 6. Class monitoring.
7	January	2025	1. Submission of data for QS World university ranking. 2. Conduction of Course Evaluation by Teachers. 3. Awareness session with Faculty of Fashion Design and Textile Engineering Technology regarding self-assessment activities. 4. Formation of Assessment Teams. 5. Planning and organization of workshop/seminar on quality assurance in Higher Education. 6. Class monitoring.
8	February	2025	1. Collection of data for Graduate Program Review (GPR). 2. Audit of SAR of M.Sc. Electrical Engineering Technology. 3. Preparation of Rubric Form, Assessment Team Findings and Executive Summary of M.Sc. Electrical Engineering Technology.

			4. Preparation of Institutional Performance Enhancement Report (IPER)
9	March	2025	5. Class monitoring.
			1. Planning and conduction of Self Review of Institutional Performance and Enhancement (RIPE).
			2. Preparation of findings of Assessment Team of RIPE.
			3. Preparation of Implementation Plan of M.Sc. Electrical Engineering Technology.
			4. Class monitoring
10	April	2025	1. Preparation of implementation plan and corrective actions against findings of Self RIPE.
			2. Conduction of Self GPR.
			3. Preparation of implementation plan and corrective actions against findings of Self PGPR.
			4. Conduction of Employer Survey.
			5. Class monitoring.
11	May	2025	1. Audit of SAR of M.Sc. Mechanical Engineering Technology.
			2. Preparation of Rubric Form, Assessment Team findings and Executive Summary of M.Sc. Mechanical Engineering Technology.
			3. Conduction of Teacher Evaluation by Students.
			4. Conduction of Course Evaluation by Students.
			5. Conduction of Graduating Students survey.
			6. Class monitoring.
12	June	2025	1. Conduction of Course Evaluation by Teachers.
			2. Preparation of Implementation Plan of M.Sc. Mechanical Engineering Technology.
			3. Preparation of YPR 2024-25.

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