



# PUNJAB TIANJIN UNIVERSITY OF TECHNOLOGY, LAHORE

DOC #: PTUT/ Exams/Frm-007  
Rev #: 00

## SUMMER SEMESTER REGISTRATION FORM

Issue Date: 28-11-2024

(Before filling this Form, read overleaf instructions carefully)

- (1) Name of the Applicant: \_\_\_\_\_  
( B L O C K L E T T E R S )
- (2) Father's Name: \_\_\_\_\_  
( B L O C K L E T T E R S )
- (3) Regd. No: \_\_\_\_\_
- (4) Department: \_\_\_\_\_
- (5) Address with Contact No.: \_\_\_\_\_

Recent  
Photograph

(6) Religion: \_\_\_\_\_ (7) Nationality: \_\_\_\_\_

(8) Detail of Courses to be taken:

Sr. No	Course Code	Course Title (Theory/Lab)	Semester	Credit Hrs	Previous Grade
1.					
2.					
3.					
4.					

(9) Fee deposited: - Amount (Rs.) \_\_\_\_\_ Challan No. \_\_\_\_\_ Dated : \_\_\_\_\_

(10) I, solemnly declare that the information given above is correct and that I shall abide by the Statutes, University Ordinance, Regulations and Instructions governing the Teaching and Examination for which I am a candidate.

Dated: \_\_\_\_\_

\_\_\_\_\_  
**Signature of the Student**

(11) **Certificate – I**

Certified that:

- a) The particulars of the applicant are correct.
- b) The applicant has deposited the prescribed fee in the University account.
- c) The applicant has been on the rolls of the University during the current academic year and has not been debarred from taking the above Examination.

\_\_\_\_\_  
**Director UGS**

(To be completed only if permitted by the concerned Chairman to Register for Summer Semester Courses)

(12) **Certificate – II**

Certified that:

- (a) The applicant fulfills the conditions for eligibility laid down under the Statutes, University Ordinance, and Regulations in force, in the year of Teaching and Examination.
- (b) The teaching and examination schedule makes it possible for the Department to allow him to register for the course(s), attend the classes and to take the Mid and End Semester Examination.

\_\_\_\_\_  
**Chairman of the Department**

# **INSTRUCTIONS FOR STUDENTS**

(Registration for Summer Semester)

1. Summer semester shall be only for those students who want to repeat/improve certain courses to make up for their academic deficiencies. First attempt to study any course shall not be allowed in summer semester.
2. An academically deficient student, either regular or casual, shall be allowed to get himself registered for **maximum of Nine (09) credit hours only** provided that contact hours also does not exceed the total number of available working hours per week.
3. The minimum strength to offer a course in Summer Semester will be Five students. However, the Dean of faculty may relax the condition of five students on the recommendations of the Chairman of the concerned academic department only for the graduating and casual students. In case if such course is offered, it will be open for registration to other students as well. Fee as prescribed by the university will be charged from all such registered students.
4. Teaching and actual lab conduction shall be mandatory for all offered courses in summer semester.
5. The contact hours during the summer semester shall be doubled to ensure that the course is completely taught with half of the duration compared to the regular semester.
6. Letter Grade awarded during summer semester shall not be more than a 'B' grade. Also, no 'I' grade will be awarded in summer semester.
7. The registration, attendance, conduct of examination and result display policies etc. during the summer semester shall be the same as in regular semester.
8. The registration fee @ Rs. 2000/- per credit hour plus Rs. 1000/-examination fee will be required to be deposited by the candidates alongwith the Summer Semester Registration Form.
9. Students can only improve a grade lower than C (that is C-, D, and F).

## **Note:**

*Students, who want to register themselves for Summer Semester are directed to contact the Chairman of their respective Department for guidance **before depositing fee** and assurance whether a course is being offered and the teaching and examination schedule makes it possible for the Department to allow them to register for the course(s), attend the classes and to take the Mid and End Semester Examinations.*