



No. PTUT/24/1177

Date: 16-11-2024

INSTRUCTIONS REGARDING CONDUCT OF ONLINE CLASSES

In continuation to the notification No. PTUT/24/1176 dated 15.11.2024 issued by Registrar Office, following instructions shall be followed for taking classes through online mode:

1. Classes will be conducted using PTUT's official Online Classroom resources.
2. Teachers shall take classes as per prescribed timetable and attendance of the students will be recorded accordingly.
3. It is compulsory to add Dean, respective Chairman/HoD/Incharge, Deputy Director Academics, Deputy Director QEC and Network Administrator in the class.
4. The Chairmen/HoDs/Incharges must ensure that the students are informed about the online classes through all means including class groups and official website.
5. Any other instructions issued time to time.


Prof. Dr. Adeel Akram
Director Academics

Copy is forwarded:

1. Registrar
2. Treasurer
3. Controller of Examination
4. Heads of Teaching and Non-Teaching Departments
5. Deputy Director Academics
6. Deputy Director QEC
7. Secretary to Vice Chancellor
8. Network Administrator
9. Office Record