

Punjab Tianjin University of Technology, Lahore



Bidding Documents

for Purchase of Electric & Plumbing Items & Tools

Bid Reference No:	PTUT/PC/23-24/10
Package Name:	Purchase of Electric & Plumbing Items & Tools
Procurement Procedure & Method:	Single Stage Single Envelope
Bid Opening Venue:	Conference Room PTUT
Last date and time for obtaining of bid documents	03-06-2024, 10:00A.M
Last date and time for submission of bid documents	03-06-2024, 11:00A.M
Opening of Bid Documents	03-06-2024, 11:30A.M

CHECK LIST FOR SUBMISSION OF APPLICATION

(Please mark ✓ / or X in relevant boxes)

- | | |
|---|--------------------------|
| 1. Detail of company profile/ Firm/ Contractor etc. Profile | <input type="checkbox"/> |
| 2. Original CDR/Earnest Money /Deposit at call attached with Technical Bid.
(2% of the total estimated Rs. 59,700) | <input type="checkbox"/> |
| 3. Original Tender fee Amounting Rs.2,000/- | <input type="checkbox"/> |
| 4. Affidavit on stamp paper Rs: 300/- | <input type="checkbox"/> |
| 5. List of All Mandatory required documents | <input type="checkbox"/> |
| 6. Price offer on Bidder's letter head as mentioned in financial proposal form. | <input type="checkbox"/> |

PROCUREMENT NOTICE

BIDDING DOCUMENTS FOR THE PURCHASE OF ELECTRIC & PLUMBING ITEMS & TOOLS FOR PUNJAB TIANJIN UNIVERSITY OF TECHNOLOGY, LAHOR

Sealed Bids on [bulk/framework basis, item/package wise basis.] basis are invited from Bidders i.e. firms/companies/sole proprietor/ general order suppliers etc. engaged in trading, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc). The Bids shall be received as per single stage single envelope procedures.

Bidding Document, in the English language, can be purchased by the interested Bidders on the submission of a written application to the addressee below and upon payment of a non-refundable fee of Pak Rs.2000/- which should be deposited in Bank Account No. 6580064981000010 BOP, College Road Branch, Lahore (Punjab Tianjin University of Technology, Lahore Account).

Sr. No.	Description	Estimated Amount (in millions)	Tender No	Last date and time for obtaining of bid documents	Last date and time for Submission of bid documents	Opening of Bid Document
1.	Purchase of Electric, Plumbing Items & Tools	2.9	PTUT/PC/23-24/10	10:00	11:00	11:30

The signed copy of Bidding Documents must be obtained from the office of Project Director (Building and Works), 1st Floor Room No. 120, Punjab Tianjin University of Technology, Lahore before Obtaining Bid Time & Date

Bids must be delivered to the addressee below on or before 03-06-2024 at 11:00 am. All Bids must be accompanied by a Bid Security of 2 % the estimated price in the form of CDR/Bank Guarantee / Demand Draft / Pay order in the favor of "Punjab Tianjin University of Technology, Lahore". Late Bids shall be rejected. The Bids will be opened on the same day at 11:30 am in the presence of the Bidders' representatives who may choose to be present at the address below. Interested eligible Bidders may obtain further information from office of Project Director, Punjab Tianjin University of Technology, Lahore at the address given below at the address given below from. Bid Validity will be 90 days.

Bidding Documents are immediately available after date of publication. Punjab Tianjin University of Technology, Lahore will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of Bids. In case of official holiday on the day of submission, next day will be treated as closing date. The Bidding document carrying all details can also be downloaded from <https://ptut.edu.pk> and website of Punjab Procurement Regulatory Authority <http://ppra.punjab.gov.pk>.

Project Director

Punjab Tianjin University of Technology, Lahore
Ph. 042-99332438, www.ptut.edu.pk, Email: pd.bnw@ptut.edu.pk

AFFIDAVIT (Stamp paper of Rs: 300/-)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the *Punjab Tianjin University of Technology, Lahore* of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the *Punjab Tianjin University of Technology, Lahore*. The undersigned further affirms on behalf of the firm that:

1. The firm is not currently blacklisted by the Procuring Agency.
2. The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
3. Affidavit for correctness of information.
4. In case any of this information is proved incorrect, university reserve, the right to reject the bid beside forfeiting the Bid Security and may initiate suitable legal action which may include blacklisting of the Bidder.
5. *****omitted*****

Name: _____

Signature: _____

Designation: _____

Stamp: _____

Instructions for the Bidders / TOR's

1. The Punjab Tianjin University of Technology (PTUT), Lahore invites sealed bids from Company/ Organization registered. Income Tax, NTN/ Sales Tax/ PST etc. Registration Certificates must be provided and should have proven record of providing supply to large government /semi government and other organizations etc. Company/ Organization should attach valid copies of certificates issued by relevant departments. Bids must be submitted in a sealed envelope clearly marked " PURCHASE OF ELECTRIC & PLUMBING ITEMS & TOOLS" for the university latest by 03-06-2024 on or before 10:30A.M. in the office of Project Director (Building and works) 1st Floor Room No. 120, of Main Campus of University.
2. Bidding shall be conducted through Open Competitive Bidding **Single Stage Single Envelope** procedures specified in the PPRA rules 2014, and is open to all eligible bidders as defined in the bidding document.
3. The bidding procedure shall be Single Stage Two Envelopes as per Rule No. 38 (a) of PPRA Rules, 2014. The bidder shall seal the original Technical and Financial bid (separately sealed) into a single envelope. The Bidder shall seal the bid in envelopes, duly marking the envelopes as "Technical" & "Financial". And the single sealed envelope should be clearly marked "Tender for Purchase of Stationary items" for university.
The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late". No bid may be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security
4. The bidders are requested to give their best and final prices as no negotiations are permissible as per PPRA Rules and regulations
5. Proposal submitted must contain company profile, detail of offices operating in Pakistan with addresses & telephone numbers, total no. of employees, number of years in the business, list of present/ past clients, proof of company as legal entity. affidavit indicating that the company has never been blacklisted by any government/semi government or other organizations etc.
6. Price quoted shall remain valid for a period of 90 days from the closing date of bid submitted. However, bidders are encouraged to extend the validity of their bid. The rates quoted should be in Pak rupee (PKR) and inclusive of all applicable government taxes.
7. The Bid submitted must be accompanied by Bid Security 2% (Rs. 59,700/-) (Refundable) in shape of CDR/ Pay Order/Bank guarantee, Demand Draft from a Scheduled Bank in favor of Punjab Tianjin University of Technology, Lahore Bids submitted without CDR/ Pay Order/Bank guarantee, Demand Draft will not be considered and rejected straight away.
8. Bid Security of unsuccessful bidders shall be refunded on the finalization of the contract / tender.
9. Bid security of successful bidder shall be refunded on provision of 10% performance guarantee of contract value within 10 days after the issuance of letter of acceptance (LOA).

10. The bid should be properly page numbered along with Index; Separators should be used for differentiation of various documents.
11. Bidders are also required to state, in the name, title, contact number (landline, Mobile) and email address of the authorized representative through whom all communications shall be made until the process has been completed.
12. The procuring agency will not be responsible for any costs or expenses incurred by bidders in connecting with the preparation or delivery of bids.
13. The university shall not pay any security deposit or advance payment.
14. PTUT shall not pay any security deposit or advance payment. Company will be bound to deliver the requisite items immediately but not later than one month.
15. If two or more bidders quoted equal rate in bid, then the contract will be awarded to one having more experience.
16. Contract will be made between university and company on judicial paper of 0.25% of Contract value that will be provided by the successful bidder.
17. The bid of all bidders will be opened publicly at a time, date and venue specified in tender/ advertisement) observing SOPs of COVID-19.
18. The lowest responsive/ evaluated bid shall be accepted.
19. Violations to the instruction of the bidding documents will lead to a penalty of up to 10% of the Contract Value and delayed delivery will lead to fine @ 0.05% per day or up to a maximum of 10% of the contract value. All fines and penalties will be deducted by university from the payments of the Company.
20. Company/ Supplier shall be responsible for all the taxes/ duties/ transportation charges required to be paid under relevant law.
21. The company/ Supplier will be fully responsible to provide satisfactory supply/ services at university.
22. Joint venture/ consortium is not eligible for this tender.
23. In case bidder desires to quote higher specification, the same should be provided in the respective column of the form of bid against the specific item. The Bidder should quote only one brand/ model/ make of each item.
24. In case items quoted by the bidder are of higher or better specification, his/ her bid will be treated responsive.
25. Procuring agency can verify any or all documents/ information submitted by the bidder. In case of

bogus documents and wrong information the same would not be considered for evaluation and the bid will be rejected.

26. After LOA the bidder may be asked to provide sample of each item free of charge for verification of quality and conformance to the specifications, before award of contract/ purchase order.
27. The Committee may cancel LOA if the sample provided by the bidder is of low quality and not matched or not as per specifications given in the bidding documents.
28. Purchase/ Supply order shall be issued only subject to the approval of such samples.
29. The Procurement Committee shall have the right to inspect and/ or test the goods to confirm their conformity with respect to specifications mentioned in the Purchase Order.
30. Should any inspected or tested goods fail to conform to the specifications the Committee shall reject them, and bidder shall replace the rejected goods at its own cost.
31. Grievance (if any) against the tendering process shall be entertained up to 10 days after announcement of lowest bidder over PPRA. Any grievance received after this duration shall not stand valid/ entertained.
32. The bidder/ vendor is bound to supply the whole quantity in a single consignment within due date.
33. Unsuccessful Bidders' Bid security will be discharged or returned as promptly as possible but not later than 90 days after the expiration of the period of Bid validity prescribed by the Procuring Agency or along with unopened financial proposal as per rule 38(2)(a)(vii) of PPR-14, which shall take precedence, and is as under:

“38(2)(a)(vii) the financial proposal of the Bids found technically non-responsive shall be retained unopened and shall be returned on the expiry of the grievance period or the decision of the complaint, if any, filed by the non-responsive Bidder, whichever is later:
provided that the Procuring Agency may return the sealed financial proposal earlier if the disqualified or non-responsive Bidder, contractor or consultant submits an affidavit, through an authorized representative, to the effect that he is satisfied with the proceedings of the Procuring Agency
34. Following Clauses of SBD Template of Punjab PPRA are part of this Document, Instruction To Bidders 2.1.2, 2.1.3 (iii), (iv), (ix), (x), (xii), (xiii), (xiv)), 2.1.4 (i, ii, iii), 2.1.5, 2.1.6, 2.2.1 (ii), 2.2.2 (i),(ii),(iii),(iv), (v), 2.2.3 (i),(ii),2.3.1,2.3.2,2.3.3 (i),(iii), (iv),2.3.4 (i),2.3.5 (i), (ii), 2.3.6 (i), (ii),(iii),(iv), (v), (vi), (vii), (viii), (ix), (x), (xii), 2.3.7,2.3.8 (ii), 2.4.2, 2.4.3, 2.4.4,2.5.1 (i),(ii),(iii),(iv),(v), (vi),(vii),(viii), (ix),(x),(xi), 2.5.2,2.5.3, 2.5.4, 2.5.5, 2.5.6, 2.5.7,2.5.8,2.5.9, 2.5.10 (ii), (iii), (iv), (vi),2.6.1,2.6.2, 2.6.3, 2.6.4,2.6.5,2.6.6, 2.6.7,2.6.8,2.6.9, General Conditions of Contract 1.1, 2.1,3.1,3.2,3.3,4.1,5.1,5.2,5.3 ,5.4,6,7.1,7.2,7.3,8,9, 10.1,10.2,11,12,13, 14,15.1,15.3, 15.4, 15.5,17, 18,19,20, 22,24,25,26,27,30,32. Special Conditions of Contract 6,7

Rejection/ Acceptance of the Tender

The Client shall have the right, at its exclusive discretion to reject any or all tender(s), cancel the Tendering process at any time prior to award of formal Contract, without assigning any reason or any obligation to inform the Bidder of the grounds for the Client's action, and without thereby incurring any liability to the Bidder and the decision of the Client shall be final.

The Tender shall be rejected if any of the following occurs:

- i. It is substantially non-responsive
- ii. Received without original bid security attached with technical bid
- iii. Received after the time and date fixed for its receipt
- iv. The offer is ambiguous
- v. The offer is received by fax or e-mail
- vi. The offer is from a black listed firm
- vii. Offer received with shorter validity than required
- viii. The offer is not conforming to requirements indicated in the tender documents
- ix. Any conditional offer
- x. It is submitted in other than prescribed forms, documents / by other than specified mode; or it is incomplete, un-sealed, un-signed, partial, conditional, alternative, and late; or it is subjected to interlineations / cuttings / corrections / erasures / overwriting.
- xi. The Bidder submits more than one Tenders;
- xii. The Bidder refuses to accept the corrected Total Tender Price; or The Bidder has a conflict of interest with the Client;
- xiii. Offering partial scope of work/ incomplete bids.
- xiv. The client has the right to forfeit the CDR in case the bidder violates any instructions to bidders of this document.
- xv. The bid security will be forfeited, in case of withdrawal of bid after opening of bids

BIDDING FORMS

BID SUBMISSION FORM

Date: _____
No: _____

To, [Client Address]

Having examined the bidding documents including, the receipt of which is hereby duly acknowledged, we, the undersigned, offer for, "Purchase of Electric & Plumbing Items & Tools for Punjab Tianjin University of Technology" in conformity with the said bidding documents.

We undertake, if our Bid is accepted, to deliver the services in accordance with the delivery schedule specified.

In case our bid is accepted, we will obtain and submit the guarantee of a bank/ CDR or any other form acceptable to the client in a sum equivalent to 10% of the contract price for the due performance of the contract, in the form prescribed by the client.

We agree to abide by this Bid for a period up to 90 days fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2024.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of Company

Technical Bid (Specifications and Schedule of Requirement)

Must be filled separately on the letter head of

the firm(Part of Technical Bid Envelope)

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, install, and commission the following items in conformity with the below mentioned required specification mentioned against each item.

S/N	Item Name	Specifications	Quantity	Country of Manufacturing	Quoted Brand/ Model
1					
2					
3					

- i. Bidder must quote proper brands and models of the required items, bidders without quoting proper brand / model will be rejected.

Authorized
Signature(In full
and initials)

Name and Designation of
Signatory Name of Firm and
Address

Bid Data Sheet

A. Introduction

BDS Clause Number	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
1.	2.1.1	Name of Procuring Agency: Punjab Tianjin University of technology Lahore The subject of procurement is “Purchase of Electric, Plumbing Tools & Items” Period for delivery of goods: 30 days Commencement date for delivery of Goods: Immediate after signing of contract
2.	2.1.2	Financial year for the operations of the Procuring Agency: 2024-25 Name of Project/ Grant (Development or Non Development): Development Name of financing institution: Punjab Tianjin University of technology Lahore, Punjab government.
3.	2.1.3 (iv)	Maximum number of members in the joint venture, (Not allowed)
4.		Ineligible country(s) is or are <i>[list if any]</i> (As notified by Government of the Punjab)
5.	2.3.6(iii)	Demonstration of authorization by manufacturer: <i>[Not required]</i>

B. Bidding Documents

6.	2.2.2	The address for clarification of Bidding Documents is (Project Director office, Punjab Tianjin University of Technology, Lahore)
7.	2.2.2	Pre-bid meeting will be/will not be held <i>[Not applicable]</i>
8.	2.3.9	The number of bidding documents to be completed and returned is in one original

C. Bid Price, Currency, Language and Country of Origin

9	2.3.1	<i>English</i>
10	2.3.4	The price quoted shall be as per Financial Bid Form
11.	2.3.4	Price shall be fixed.
12.	2.1.4 (ii)	Country of origin <i>[Any allowed]</i>

D. Preparation and Submission of Bids

13.	2.1.3	<p>Qualification Criteria/Knock down criteria.</p> <ul style="list-style-type: none"> i. Evidence of Company/Firm/ Sole proprietorship ii. Minimum Three similar nature work order iii. Active Provincial Sales Tax Number. iv. Active PRA v. Active Income Tax vi. Minimum annual turnover of 06 million for last two years evident from the Bank Statement/ Audit Report vii. Affidavit to the effect that: - <ul style="list-style-type: none"> • Bidder is not currently blacklisted by the Procuring Agency. • The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules. • The provided information is correct. viii. Original CDR @ 2% of estimated bid value must be attached with the technical bid ix. Meeting the specifications as mentioned in the Required list of items. <p>It is mandatory to fulfill above stated requirements for all bidders. Any bidder not fulfilling above criteria will be considered as non- responsive bidder and will not be taken into consideration for Technical and Financial</p>
-----	-------	---

		Evaluation. However, the technically qualified bidder with lowest rates will be awarded the contract (subject to fulfillment of all required conditions of bidding document & PPRA Rules,
14.	2.3.6&2.3.7	Spare parts (Not applicable)
15.	2.2.2	Bid shall be submitted to: Project Director office, Punjab Tianjin University of Technology, Lahore, (Block 1, Sector C2, Township Lahore)
16.	2.4.2	The deadline for Bid submission is 03-06-2024 (11:00 am)
17.	2.5.1	Time, date/ Month/ Year, and place for Bid opening. <i>03-06-2024 at 11:30 am at conference room of Punjab Tianjin University of Technology, Lahore</i>
18.	2.6.2	Amount of Performance Guarantee is: 10% and will be released after 03 months after satisfactory delivery and inspection.
20.	2.3.9	Bid validity period after opening of the Bid is: 90 days.
21.	2.3.9	Number of copies of the Bid to be provided are: (Not Required)
E. Opening and Evaluation of Bids		
22.	2.5.1	Financial Bid will be opened at conference room of Punjab Tianjin University of Technology, Lahore, (Block 1, Sector C2, Township Lahore)
23.	2.3.5	The currency that shall be used for Bid evaluation and comparison purposes to convert all Bid prices expressed in various currencies is: <i>[Pak Rupees]</i>

Award of Contract

2.6.5	Percentage for quantity increase or decrease is: <i>[15%]</i> .
2.6.2	The Performance Guarantee shall be: <i>[10 percent of the Contract Price]</i>
2.6.2	The Performance Security (or guarantee) shall be in the form of: <i>[CDR/Pay order/Bank Guarantee]</i>

Technical Proposal Submission Form on the letter head of the firm
(Part of Technical Bid Envelope)

[Location, Date]

To

Project Director B&W,
PTUT Lahore.

Dear Sir,

We, the undersigned, offer to provide the _____ in accordance with your Request for proposal / bidding document.

We also confirm that the Government of Pakistan / Punjab has not declared us, or any, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature

Name and Designation of Signatory

Name of Firm and Address

Financial Proposal Submission Form on the letter head of the firm
(Part of Financial Bid Envelope)

[Location, Date]

To

Project Director B&W,

PTUT Lahore.

Dear Sir,

We, the undersigned, offer to provide the _____ in accordance with your request for proposal / bidding documents and our attached Financial Proposal is for the sum of (insert amount in words and figures).

Our financial proposal shall be binding upon us up to expiration of the validity period of the Proposal.

We also declare that the Government of Pakistan /Punjab has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We, furthermore, pledge not to indulge in such practices in competing for or in executing the Contract and are aware of the relevant provisions of the Proposal Document.

Authorized Signature

Name and Designation of Signatory

Name of Firm and Address

Price Schedule / Financial Cost Sheet/ Financial Bid Form

Must be filled separately on the letterhead of the firm

(Part of Financial Bid Envelope)

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply the following items in conformity with the below mentioned required specification as per the following price at the places mentioned against each item.

S/N	Item Name with Specifications	Brand name, make & model	Quantity	Country of Origin	Pak Rupees	
					Unit Price Without tax	Amount
1						
2						
3						
Sub Total						A
General Sales Tax @ _____						B
Any other applicable Tax (specify the Tax) @ _____						C
GRAND TOTAL						X= A + B + C

Grand Total in figures (Inclusive of all types of applicable Taxes)

Grand Total in words (Inclusive of all types of applicable Taxes)

NOTE: Please read carefully before filling of above-mentioned columns.

- i. Any fresh tax/ charges imposed or exempted (both conditions) by any federal/ provincial governments, will be adjusted/ accordingly under the rules / laws.
- ii. Missing or Incomplete filling of all the subject columns of this Financial Proposal will not be considered and should result in disqualification.
- iii. Financial Proposal evaluation will be conducted under the Punjab Procurement Rules 2014 (Amended till date). The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of

duties and taxes made by the Government in favor of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal.

- iv. The quantity of items can be increased/ decreased and the cost of increase/ decrease will be adjusted accordingly.
- v. Prices quoted by the bidder shall remain fixed and valid until completion of the Contract performance and will not be subject to variation on account of escalation.
- vi. Unit Price will govern for arithmetic check and corresponding Grand Total” X” after arithmetic check will determine lowest bidder.
- vii. If there is discrepancy between words and figures the small amount will prevail.
- viii. Quoted items must be legally imported in Pakistan after paying all taxes. (Where Applicable)
- ix. Standard Warranty (Where Applicable).
- x. Prices must be quoted for all items.
- xi. All items must be quoted for successful quote. Partial quotes are not acceptable and will be rejected.
- xii. Bidder must quote proper brands and models of the required items, bidders without quoting proper brand /model will be rejected.

The Contract /Completion of Work duration shall be maximum 30 days, starting from the date of issuance of Letter of Acceptance or as per purchase order.

Date: _____

Place: _____

Authorized Signature

(In full and initials)

Name and Designation of Signatory

Name of Firm and Address

(Seal & Signature of Company)

Note: No cutting or overwriting is allowed. Any cutting or overwriting may lead to rejection of the financial bid.

GENERAL PARTICULARS OF APPLYING FIRM

Firms' Information	
Name of Firm/ Company	
Complete Postal Address	
Phone Number	
Contact Person/ Designation	
Mobile Number	
E-Mail Address	
Fax Number	
Type of Organization	
Place of Incorporation/ Registration	
Year of Incorporation /Registration	
Validity	
National Tax Number	
Number of Employee	
NTN/PST/PRA Number	

Performance Guarantee Form

[To be signed & stamped by the Bidder and reproduced on the letter head.]

To,

Punjab Tianjin University of Technology, Lahore

WHEREAS (Name of the Contractor/ Supplier) _____ hereinafter called "the Contractor" has undertaken, in pursuance of "INVITATION TO BID FOR THE **"Purchase of Electric, Plumbing Tools & Items"**" procurement of the following:

(Here in after called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a scheduled bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee;

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of _____ (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 20__, or _____ [insert number of days] after the rectification of the Defects, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

Date _____

General Terms and Conditions

1. Inspection of Items

The procuring agency may reject the delivered items which fail to conform to the technical specification, in any tests or inspection and the contractor shall replace the rejected goods/ items within three working days, free of cost. The inspection or tests shall be conducted at the premises of the contractor OR at the destination (or at both place). Where conducted at the premises of the contractor, the contractor shall provide all-reasonable facilities and assistance, which may include access to drawing, production data and online verification from official web site of the manufacturer, to the inspectors, at no charge to the procuring agency. The purchaser's post-delivery right to inspect, test and, where necessary, reject the goods shall in no way be limited or waived by reason of pre-delivery inspection, testing, or passing of the goods

2. Currency:

Firm and final rates should be in Pak Rupees.

3. Delivery, Installation & Commissioning

The contractor is responsible for delivery, installation & commission (if applicable) as per procurement order at its own risk and cost within 30 days of issuance of procurement order. In case of poor response/ coordination from the field formations regarding delivery, installation & commissioning (if applicable), the contractor is required to inform to Project Director (B&W) office of university in writing for the solution of the same

4. Arbitration

In case arising of any dispute between the procuring agency and the contractor after the procurement contract, the dispute should be resolved through the representators of both parties otherwise the decision of Vice Chancellor will prevail over the version of both parties.

5. Blacklisting

The procuring agency may, for a specified period, debar or prohibit the contractor from participating in any public procurement process of the procuring agency, if the bidder or contractor has:

- (a) Acted in a manner detrimental to the public interest or good practices.
- (b) Consistently failed to perform his obligation under the contract.
- (c) Not performed the contract up to the mark; or
- (d) Indulged in any sort of corrupt practice.

Blacklisting mechanism will be followed as per Punjab Procurement Rules 2014.

6. Miscellaneous

Any point which is not mentioned in the term and conditions contained in the bidding documents. shall be decided in the light of the provisions laid down in PPRA rule 2014.

7. Termination for Default:

The Procurement Committee without prejudice to any other remedy for breach of Contract, by written notice of default sent to the bidder, may terminate this Contract in whole or in part if:

1. The bidder fails to provide services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring entity.
2. The successful bidder fails to deliver items as per specifications mentioned in the bid.
3. The successful bidder fails to perform any other obligation(s) under the Contract.
4. The bidder, in the judgment of the Procurement Committee has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

8. Force Majeure:

Majeure means an act of nature or an event beyond the control of the Supplier and not involving the Supplier's fault or negligence directly or indirectly purporting to mis-planning, mismanagement and/or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing with enough and valid evidence of such condition and the cause thereof. The Grievances Committee shall examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and shall submit its recommendations to the competent authority. However, unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.

9. Termination for Insolvency:

The Procuring Agency may at any time terminate the Contract by giving written notice of 30 days' time to the Supplier if the Supplier becomes bankrupt or otherwise in solvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.

10. Acceptance of tender

As per provisions of Rule (55) of Punjab Procurement Rules, the Purchaser shall issue the Acceptance Letter to the successful bidder, at least after 10 days of announcement of bid evaluation reports (Ref. Rule-37 of PPRA Rules) and prior to the expiry of the original validity period or extended validity period of the Tender. The successful Bidder must submit performance guarantee @ 5% of the final contract amount within 10 days after the issuance of LOA/LOI. After receipt of performance guarantee from the bidder, Procurement Order will be issued. Bid Security of successful bidder will be released on receipt of performance guarantee. The Performance guarantee will be released after completion of all supplies and performance period as per contract agreement.

11. Repeat Order

The contractor may provide Machinery & Equipment on repeat order (15% of the original procurement order) under the provision of Punjab Procurement Rules 2014, if asked for.

12. Packing & Condition of the Machinery/ Equipment

All Machinery/ Equipment supplied must be in original form/ packing. All Machinery/ Equipment must be genuine, brand new, non-refurbished in any way, as per required specification, and imported (If any) through proper channel

13. Comprehensive Warranty/ After Sale Service

Bidders must provide 03 months free comprehensive onsite warranty, which must include labor, parts replacement, and any sort of other related service. Warranty period will be started after completion of scope of work including training to staff. 01 year original manufacturer guarantee shall be provided (where applicable) e.g lights, Bulbs etc.

14. Training of the Staff

In case of specialized items, supplier will provide necessary training to the University staff/ faculty free of cost. The terms and conditions for such training, may however, be mutually decided between the Purchaser and the successful bidders, if so required

(DRAFT CONTRACT AGREEMENT)

[To be signed & stamped by the Bidder and reproduced on the letter head]

THIS AGREEMENT made on the ____ day of _____ 20____ between *Punjab Tianjin University of Technology, Lahore of Punjab , Pakistan* (hereinafter called "the Procuring Agency") on the one part and *[name of Supplier] of [city and country of Supplier]* (hereinafter called "the Supplier") on the other part:

WHEREAS the Procuring Agency invited Bids for certain goods and ancillary services, viz" Purchase of electric, Plumbing items and Tools" and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring Agency's Notification of Award.
 - (g) Contract agreement
 - (h) Complete Bidding document

3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and services and to rectify defects therein in conformity with all respects in accordance with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the rectification of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year mentioned above.

Purchaser/ PTUT:

1. Name: _____ Designation: _____ Signatory: _____

2. Name: _____ Designation: _____ Signatory: _____

Supplier:

1 Name: _____ Designation: _____ Signatory: _____

2 Name: _____ Designation: _____ Signatory: _____

WITNESS:

1. Name: _____ Designation: _____ Signatory: _____

2. Name: _____ Designation: _____ Signatory: _____

Draft Integrity Pact

The lowest evaluated successful bidder shall sign and stamp the below mentioned Integrity Pact for the procurement contracts exceeding Rupees 10 million.

Failure to provide such integrity pact shall make the bidder non-responsive.

Contract No. _____ Dated _____

Contract Value: [To be filled in at the time of signing of Contracts]

Contract Title: _____

_____ [Name of supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Punjab (GOP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GOP through any corrupt business practice.

Without limiting the generally of the foregoing, [name of supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give anyone within or outside Pakistan either directly or indirectly through any natural or jurisdiction person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP, except that which has been expressly declared pursuant hereto.

_____ [Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with al person in respect of or related to the transaction with GOP and has not taken any action to circumvent the above declaration, representative o warranty.

_____ [Name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representative and warranty. It agrees that any contract, right, interest, privilege or other rights and benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GOP under any law, contract or other instrument, be voidable at the option of GOP.

Notwithstanding any rights and remedies exercised by GOP in this regard, [name of Supplier] agrees to indemnify GOP for any loss or damage incurred by it on account of its corrupt business practice and further pay compensation to GOP in an amount equivalent to ten time the sum of any commission, gratification, bride, finder's fee or kickback given by name [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

Name of Buyer:

Name of Seller/ Supplier:

Signature

Signature

[Seal]

[Seal]

Items Specification and Quantities Required

ELECTRIC & PLUMBING ITEMS

Sr. No	Nomenclature	Unit	Qty
1	Providing and fixing, double seat and cover only plastic	each	36
2	lock China	each	100
3	Master Sanitary fitting Piller Cock Sink Mixer (Cold)	each	12
4	Providing CP bath Room Set made of Sonex/Master/Faisal or approved equivalent manufacturer, lever type Basin Mixer, complete in all respect as approved and directed by the Engineer incharge. ii) Lever Type Basin Mixer	each	4
5	providing Imported Mortise Lever Handle Lock with back plate(Machine, Cylinders, Lever Handles (Pair) and backplate (Pair)) of approved quality, design & finish, including the cost of all accessories to complete the job as shown on drawing and as per specification, complete in all respect, as approved and directed by the Engineer Incharge.	each	10
6	Providing automatic hydraulic operated door closer imported heavy duty complete in all respect as approved and directed by the Engineer Incharge.	each	2
7	Waste coupling with bracket and waste pipe	each	03
8	locking arrangement for aluminium door	each	12
9	Providing CP bath Room Set made of Sonex/Master/Faisal or approved equivalent manufacturer, Muslim shower complete in all respect as approved and directed by the Engineer incharge. v) Muslim shower	each	30
10	Providing 1.5 cm (1/2") dia connection, including check nuts, etc.:- i) plastic rubber connection	each	24
11	Solvent for Upvc Pipe	each	01
12	(PPRC) water supply pipe made of (Dadex /Popular/ Beta or equivalent PN-16 (3/4") 25mm	Meter	100
13	(PPRC) water supply pipe made of (Dadex /Popular/ Beta or equivalent PN-16 (1") 32mm	Meter	100
14	C.I Bracket for Wash hand basin/bolt kit	each	02
15	Brass ball float valves 15 mm (1/2") dia	each	10
16	End Cap 20 mm	each	04
17	End Cap 25 mm	each	04
18	End Cap 32 mm	each	04
19	CP heavy duty brass Ball valve with CP handle (Faisal/Sonex / Master or equivalent) 1/2" dia	each	10
20	CP heavy duty brass Ball valve with CP handle (Faisal/ Sonex/ Master or equivalent) 3/4" dia	each	10
21	CP heavy duty brass Ball valve with CP handle (Faisal/Sonex / Master or equivalent) 1" dia	each	04
22	G.I. Nipple 3/4" (20 mm) dia	each	06

23	G.I. Nipple 1" (25 mm) dia	each	02
24	Union PPRC 25-3/4"	each	12
25	Union PPRC 32-3/4"	each	12
26	Jubilee Clamps for 1"dia pipe	each	12
27	Jubilee Clump 3/4" MS	each	12
28	Chromium plated T-stop cock 1.5 c.m (1/2") (Master / Faisal Brand)	each	20
29	070 Regal Double Bibcock	each	12
30	Plastic rubber connection with check nut	each	12
31	Cylinder (for lock)	each	80
32	PPRC Elbow 90deg, 25 mm	each	144
33	PPRC Elbow 90deg, 32 mm	each	144
34	PPRC Elbow 45deg, 25 mm	each	144
35	PPRC Elbow 45deg, 32 mm	each	144
36	Elbow PPRC 25 X 1/2"	each	144
37	Elbow PPRC 32 X 1/2"	each	144
38	Male Tee 25x1/2"	each	144
39	Male Tee 32x1/2"	each	144
40	nail, Bolts and Nuts	kg	02
41	nail, Bolts and Nuts	kg	02
42	nail, Bolts and Nuts	kg	02
43	Iron sliding bolt 200 mm (8") with screws	each	24
44	Iron sliding bolt 250 mm (10") with screws	each	12
45	Gun metal peat/gate valve (screwed) 20 mm (3/4") dia (Master/ Faisal)	each	03
46	Gun metal peat/gate valve (screwed) 15 mm (1/2") dia (Master/ Faisal)	each	03
47	Reducing Socket 25-20	each	40
48	Socket 25 mm	each	144
49	GI T, 1"	each	02
50	Socket 32MM	each	02
51	Pivot for aluminium doors	each	02
52	Connection Pipe SS For Gyzer 02 RFT	each	06
53	Connection Pipe SS For Gyzer 03 RFT	each	06
54	Elfi (50GM)	each	12
55	Samad Bound	each	12
56	Depoxi Gum	each	12
57	Depoxi Magic	each	12
58	Nozal 1/2"*1"	each	03
59	Nozal 1/2"*3/4"	each	03
60	Commode Machine (Complete Set)	each	24
61	Commode Machine Leaver Type	each	24
62	Commode Machine, Washer	each	24
63	Aluminium Door Handles Set of two	each	3
64	Teflon Tape 5mm	each	50
65	Providing of Round Door Locks (for wooden doors): , approved quality round mortice lock. Size: Standard	each	20
66	UPVC Socket 4" Dia	each	02

67	UPVC T 4" Dia	each	02
68	UPVC Elbow 4" Dia	each	02
69	UPVC Bend 4" Dia	each	02
70	UPVC Socket 3" Dia	each	02
71	UPVC T 3" Dia	each	02
72	UPVC Elbow 3" Dia	each	02
73	UPVC Bend 3" Dia	each	02
74	Brass CP Cup	each	12
75	CP Nozzle Big	each	04
76	CP Nozzle Small	each	04
77	Brass CP Cup	each	12
78	CP Nozzle Big	each	06
79	CP Nozzle Small	each	06
80	Basin Mixer Washer (Big)	each	20
81	Basin Mixer Washer (Small)	each	20
82	Socket PPRC 1/2"* 25mm	each	04
83	Socket PPRC 1/2"* 32mm	each	04
84	GI Pipe Threading Die Set (09Pcs)	each	01
85	Warma for wall 6 No.	each	12
86	Warma for wall 8 No.	each	06
87	Warma for wall 10 No.	each	06
88	Warma for wall 12 No.	each	06
89	Warma for wall 13" length	each	06
90	Warma for wood 10 No.	each	06
91	Warma for wood 12 No.	each	06
92	Warma for wood 14 No.	each	06
93	Warma for Iron 3mm	each	06
94	Warma for Iron 1.5mm	each	06
95	Warma for Iron 4.5mm	each	06
96	Office key chain with writing paper slip inside	each	200
97	Wooden Door Chapti Lock	each	100
98	Bush 1/2"x25mm G.I	each	04
99	Bush 1/2"x 3/4" G.I	each	04
100	Tap Spindal Brass	each	12
101	Metal cutting disc 4"	each	04
102	4" wall cutting disc	each	04
103	Grinder Wheel Disc 4 Inch Wood Shaping Wheel, Wood Grinding Shaping Disk for Angle Grinders with 5/8inch Arbor	each	01
104	Rubber Coated T Bar Wrench Spanner, With T Goti set (8mm,10mm ,11mm,12mm, 13mm,14mm,15mm)	each	01
105	INGO PIPE RENCH 14" or Equivalent	each	01
106	Plier 8" Heavy Duty	each	02
107	Long nose plier 6"	each	02
108	Mechanical Screw Driver Flat head	each	02
109	File Set 6pcs 140mm	each	01

110	1-mm thick & 3/4" wide PVC Tape	each	50
111	Switch Piano type (5 Amp)	each	84
112	Fan Dimmer (Premium Quality)	each	100
113	PVC insulated single core copper conductor cable 3/0.029" 250/440 Volts (1.5 mm ²) Per/m	meter	1080
114	PVC insulated single core copper conductor cable 7/0.029" 250/440 Volts (2.5 mm ²) Per/m	meter	360
115	PVC insulated single core copper conductor cable 7/0.036" 250/440 Volts (4 mm ²)	meter	360
116	Flexible twin wire 23/.0076" (23/0.195mm) Per/m	meter	90
117	Screws 2" (50 mm) long	per dozen	50
118	Screws 3" (75 mm) long Per/dozen	per dozen	50
119	Providing PVC doublelayer Switch kit Faceplate with specified switch holes i/c the cost of switches / sockets / dimmer made of Hi-Life / Bush / Schenider or approved equivalent manufacturer, screws complete as approved and directed by the Engineer Incharge iv) Three pin Light Plug 10/13 Amp	each	300
120	Providing PVC doublelayer Switch kit Faceplate with specified switch holes i/c the cost of switches / sockets / dimmer made of Hi-Life / Bush / Schenider or approved equivalent manufacturer, screws complete as approved and directed by the Engineer Incharge viii) Three Pin Power Plug 15-32 Amp	each	24
121	Switch Plate with switches (Small-Two way) Four Gange	each	30
122	switch Plate with switches (Small-Two way) Three Gange	each	30
123	switch Plate with switches (Small-Two way) Two Gange	each	30
124	switch Plate with switches (Small-one way) Three Gange	each	30
125	Expansion Bolt (Rawal Bolt) 1/4"	each	20
126	Expansion Bolt (Rawal Bolt) 3/8"	each	20
127	Wall bracket Fans with bracket 18" (Pak/Yunas/GFC)	each	18
128	Rewinding of A.C. ceiling fan, capacitor type, including cost ofcopper wire, leatheride paper cotton tape, soldering, etc. ii) 1400 mm (56") sweep, 250-275 RPM	each	110
129	Supply and fitting of capacitor 2.2 uF, for ceiling fans.	each	110
130	Supply and fitting of ball bearing of size 6201, 6202 or 6203 for ceiling fans.	each	110
131	LED Bulb, White E27 (12W) (Philphs, Osaka, LIFX or Equalent)	each	350
132	Flexible Cable 2Core 110/0.076 Per/m	meter	90
133	Screw 10 No. 1 inched, in box	Per box	10
134	Screw 8 No. 1.5 inched, in box	Per box	10
135	China Fitting Socket (5Amp)	each	50
136	Screw 8 No. 2.5 inched, in box	Per box	10
137	Flexible Cable 2Core 70/0.076 Per/m	meter	90
138	Screw, 1/2"	Per box	10

139	Screw Washer (Size 1/2" to 2")	each	200
140	Ghatti in pkt (large) (20 in one paket)	Per box	50
141	Ghatti in pkt (Small) (20 in one paket)	Per box	50
142	Tube Light Rod (LED) (18W)	each	450
143	Plastic Open Box for Light Plug	each	300
144	Box for Power Plug Open Fitting 30Amp	each	24
145	Double Light Plug Open Fitting	each	20
146	Box for Double Light Plug Open Fitting	each	20
147	AC Voltage Regulator(For Air Conditioner)	each	25
148	Fan Hanging Hook	each	25
149	2 Pin Shu (Porsleen)	each	36
150	Universal electricity multi socket lead extension with 5 meter Wire heavy duty	each	05
151	Generator Manual Pump (lifty) for 200KVA Generator	each	01
152	Generartor opening Filter Key (Plastic)	each	01
153	MS Oil funnel (Bottom Dia 2" & Top Dia 8")	each	02
154	Plastic Oil funnel (Bottum Dia 1" & Top Dia 4")	each	02
155	Battery Clump for terminal	each	10
156	Timmer (Fuji - AH3-3) 5A-250vac	each	02
157	Relay (Chnt-Xj3-D)	each	02
158	Megnatic Contactor (Ls-22-B)	each	02
159	Megnatic Contactor (Ls-18-B)	each	02
160	Relay (finder-10A-250Vac)	each	02
161	Timer NAIS Model PM4h-S(5A-250V)	each	02
162	Relay over voltage and under voltage (Micro)	each	02
163	Flexible Pipe 1" in RFT , PVC	rft	100
164	Electric Distribution Board Catcher	each	60
165	Goti Set Complete, 108 piece	set	01
166	Themble	each	30
167	Cable Guage Meter	each	01
168	Multipul Shu Converter (3pin to 2pin)	each	50
169	Clump Meter	each	01
170	QUARTZ HEATING ELEMENT 400W 220V	each	20
171	Heater Insulator	each	40
172	Heater Wire in RFT	rft	50
173	Fan Capastor 2.5UF	each	20
174	Fan Capastor 3.5UF	each	20
175	Star Kit High Quality, 9 Pcs	set	02
176	Cable Tie 4" in pkt	packet	06
177	Cable Tie 8" in pkt	packet	06
178	Cable Tie 10" in pkt	packet	06
179	Cable Tie 12" in pkt	packet	06
180	Connetction Close simple plate	each	20
181	Washer for 8 No. Screw	each	200
182	Tester	each	04

183	SMD Lights 8Watt	each	12
184	Ms U-clamp 6 in	each	20
185	Bulb Holder, Bakelite (E27)	each	50
186	Exhaust Fan glass covered, round shape, 8 in	each	06
187	Exhaust fan wall Mounted , square, 12 in	each	04
188	LED Tube light complete 2 ft , 18 watt	each	10
189	WD 40 (100MI)	each	5
190	Electric PVC Rubber long gloves	each	4
191	Tool Bag (Jean or Leather)	each	2
192	2'x2' LED Pannel 40Watt	each	20