PUNJAB TIANJIN UNIVERSITY OF TECHNOLOGY
Email ID Request Form

NOTE: Fill out the form and send it to IT Department

Personal Information (<u>All the information must be in uppercase letters.</u>)

Salutation: ☐ Dr. ☐ Mrs. ☐ Mr. ☐ Ms.

Full Name: _____

Father's Name: _____

Contact No. _____

Personal Email: _____

Choices for Official Email ID: (if email id according to default format already exists)

Default formats for official email IDs are firstname.lastname@ptut.edu.pk, firstname.middleinitial.lastname@ptut.edu.pk

Option A: _____ Option B: _____

University Affiliation:

☐ Faculty: ☐ Staff/Administrator

Designation: _____

Employment Type: ☐ Regular ☐ Contract Other _____

Discipline/Department: _____

Date of Joining _____

Acceptance of the Terms & Conditions

I hereby agree to the university terms and conditions and would NOT use the official Email ID for sending SPAM / Commercial Emails or for any sort of other unlawful activities.

For Applicant/Department Use

Applicant Signature: _____ Application Date: _____

Registrar/Dean/Chairmen/Director: _____
<div style="text-align:center">**Signature / Stamp**</div>

For IT Department Use Only

Authorized Signature: _____ Approval Date: _____