

## **PROCEDURE FOR THE SELECTED CANDIDATES**

### **1. NOTIFICATION OF SELECTION**

A list of selected candidates will be put on the PTUT notice boards and on the PTUT website <http://ptut.edu.pk> as well. Kindly note that no written offer letter would be dispatched to selected candidates. It is responsibility of the candidate to remain abreast with the status of admission as available on the web site and on the notice boards.

**IMPORTANT: Consideration in the Next Merit lists:**

Admissions are granted on merit and according to preferences given by the applicants. An applicant who secures admission in a discipline of his lower preference and he desires to be considered in next merit lists, **MUST** submit all the dues and documents. If he fails to do so, his name would be excluded from any future merit lists and his admission would be canceled.

### **2. DEPOSITING OF DUES AND DOCUMENTS**

Within the prescribed time, a selected candidate is required to pay the university dues and submit the following to the Admin Office, PTUT Lahore:

- A) Paid Original Bank Challah as proof of payment of dues. Candidate must keep photocopies challah for his/her own record and for submission to the department.
- B) Original Domicile Certificate.
- C) Original applicable certificates and degree, like Matric/"O"-Level, Diploma of Associate Engineer (DAE), F. Sc. / "A"- Level or equivalent qualifications.
- D) 4 sets of photocopies of all documents.
- E) 4 copies of the most recent passport size photograph
- F) Two attested copies of CNIC/ "B" Form.
- G) Bio-date card **Form-A** duly completed in all respects.
- H) Medical Certificate **Form-B** duly signed and stamped by Medical Practitioner registered with PMDC.
- I) Duly attested Current Income certificate of the parent/ guardian.
- J) Undertaking (Sample **Form-C**) on a Rs. 100/- judicial paper duly completed.

### **3. RELAXATION IN TIME LIMIT**

IF a selected candidates is prevented by the unavoidable circumstances from timely fulfillment of the laid down in the above clause, then he should intimate the Admission Committee PTUT Lahore about it within the prescribed time limit along with relevant documentary proof. The Admission Committee may, at his discretion, grant relaxation in the time limit.

### **4. FORFEITURE OF RIGHT OF ADMISSION**

A selected candidate who fails to fulfill the requirements laid down in the above clause within the prescribed time limit shall forfeit his right of admission.

### **5. PROVISIONAL ADMISSION**

On fulfillment of the obligations mentioned in the above clause a selected candidate will be admitted to the University. This admission shall however, be provisional until all the original degrees or certificates submitted by him have been checked for their veracity. In case any document proves to be false, fake, or fabricated at a later stage, a provisionally admitted student shall be liable to expulsion from the university and to any other disciplinary or legal action the university may deem fit. Moreover, all the fees and charges deposited by him stand forfeited in favor of the University.

**6. WARNING**

IF AT ANY STAGE, A STUDENT IS FOUND INDULGING IN POLITICS, HIS ADMISSION WILL BE CANCELLED AS REFERRED TO IN UNDERTAKING FROM-XI.

**7. DEADLINE FOR ADMISSION**

Admission shall be closed after the thirty days from the commencement or registration of the first year class.

**8. THE ADMISSION MADE AS A RESULT OF AN ERROR OMISSION OR MISTAKE SHALL NOT CONFERS ANY RIGHT ON AN APPLICANT.**